**TEMPLATE: Letter of support for CHO Owned Properties
(application stage)**

Follow the instructions below to use this template to demonstrate eligibility for the Solar for Community Housing Program

1. This template can be used by the Community Housing Organisation (**CHO**) to demonstrate that the CHO owns the properties for installation and is authorised to fulfil the requirements of the application.
2. This template must be completed using the CHOs official letterhead. The completed template must be uploaded on to the Solar Victoria Platform as part of your application.
3. Please complete all yellow highlighted sections and remove everything above this note.

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[*insert date*]

Solar Victoria

Department of Energy, Environment and Climate Action

Dear Solar Victoria,

**LETTER OF SUPPORT FOR [*insert CHO Name*] APPLICATION FOR THE SOLAR PV FOR COMMUNITY HOUSING PROGRAM**

I am the authorised representative of [*insert CHO name*]ABN [*insert ABN or delete if no ABN*] for the purposes of this letter and for the Solar for Community Housing Program with Solar Victoria. I confirm that the organisation supports this rebate application by [*insert CHO name*] for the Solar for Community Housing program with Solar Victoria.

I confirm that I am authorised by the Community Housing Organisation to:

* participate in the program;
* submit this application for approval under the Program; and
* do all things necessary to complete our approved application, including to purchase and install the eligible solar PV systems on the listed properties.

I declare and confirm that the following properties in this application are owned by [*insert CHO name*]:

|  |  |  |
| --- | --- | --- |
| **Street Address** | **Suburb** | **Postcode** |
|  |  |  |
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|  |  |  |
|  |  |  |

**We declare that the contents of this letter are complete, true and correct.**

|  |
| --- |
|    |
| Signature |
| Name (print full name)  |
| Charity Address  |
| Position: [*\*List role/position title: must be* CHO CEO/Senior Executive]  |
| Name of CHO |