**TEMPLATE: CHO letter of support (Eligibility Stage)**

Follow the instructions below to use this template to demonstrate eligibility for the Solar for Community Housing Program

1. The Community Housing Organisation (**CHO**) can use this template to demonstrate that the CHO leadership is supportive of and approves applying for Solar Victoria’s Solar for Community Housing Program.
2. This template must be returned using the CHOs official letterhead to cho@team.solar.vic.gov.au
3. Please complete all yellow highlighted sections and remove everything above this note.

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[*insert date*]

Solar Victoria

Department of Energy, Environment and Climate Action

Dear Solar Victoria,

**LETTER OF SUPPORT FOR [*insert CHO Name*] APPLICATION FOR THE SOLAR FOR COMMUNITY HOUSING PROGRAM**

I am the authorised representative of [*insert CHO name*]ABN [*insert ABN or delete if no ABN*]. I confirm that the organisation supports any rebate applications by [*insert CHO name*] for the Solar for Community Housing program with Solar Victoria.

I confirm that I am authorised by [*insert CHO name*] to:

* participate in the program;
* submit CHO applications for approval under the Program; and
* do all things necessary to complete our approved applications, including to purchase and install the eligible solar PV systems on the approved properties.

I confirm that [*insert CHO name*] will:

* abide by the Solar Homes Program Terms and Conditions, which may be changed from time to time at Solar Victoria’s discretion.
* engage a Solar Homes Authorised Solar Retailer who uses products on the Solar Victoria product lists.
* provide all information requested by Solar Victoria, for the purposes of processing our applications.
* provide all information requested by Solar Victoria, for the purposes of auditing installs associated with our applications.
* be truthful and transparent in all dealings with Solar Victoria.

**We declare that the contents of this letter are complete, true and correct.**

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|    |
| Signature |
| Name (print full name)  |
| Charity Address  |
| Position: [*\*List role/position title: must be* CHO CEO/Senior Executive]  |
| Name of CHO |